



Minutes of the Annual General Meeting held on 1st July 2025

Present

Scout Group:	Louise Banks	Group Chair
	Michael Banks	Group Lead Volunteer (GLV)
	Peter Lewis	Trustee Member
	Gill Lewis	Outgoing Treasurer
	Casey Hughes	Treasurer
	Clare Hambleton	Secretary
	Helen Richardson	Scout Section Lead
	Paul Richardson	Scout and Explorer Team Member
	Clare Peto	Scout Team Member
	Mark Jennings	Quartermaster, Scout Team Member and Explorer Team
	Tanya Williams	Cub Team member
	Tracy Wood	Beaver Team Member
	Mollie Burr	Young person Trustee Member
	Sarah Jacobs	Cub Team member
	Lindsay Ketcher	Cub Section Lead
	Laura King	Beaver Section Lead
	Jennifer Abel	Swanley District Representative
	Emma Jane Jones	Ex Member of the Group to present her Trophy

Parents/Carers:	Mabel and Dad
	S Lovell + 4
	Jane Hardy + 3
	Natalie Edwards + 3
	Paul Crooks + 1
	Zara Lilleycrop + 4
	Kate Murphy + 1
	Jay McCarthy + 2
	Emma Dehaney + 3
	Lisa Stewart + 2
	Marianna James + 1
	Sammy Haines + 3
	Natalie Ford + 4
	Sharon Hickton + 3
	Alison Harding + 1
	Michael Boniface + 3
	Gina Rogers + 1



1. Introduction and Welcome

Louise Banks welcomed those present; Jennfier Abel from Swanley District Scouts and Emma Jane Jones who would be presenting her award later. She thanked the Leaders and the Volunteer group and welcomed the new Trustee members.

2. Apologies for absence:

Julie Bass Cub Section Lead
Steve Bass Scout Team Member
Penny O'Reilly Beaver Section Lead
Sam Hickman
The Greenwood family (S.R.)

3. Governance

- a. The minutes of the Annual General Meeting held on 14 June 2024 were agreed.
- b. The Group's financial accounts from 1 April 2024 to 31 March 2025 had been scrutinised. Gillian Lewis gave a brief summary of the accounts and confirmed that the Group were in a good position financially and would not be increasing subs at this stage unless significant equipment was needed to be purchased.
- c. Trustee Group – Louise introduced the Trustee Board which include the Chair, GLV, New Treasurer Casey Hughes, Secretary, Young Person volunteer, Quartermaster and Badge Secretary.
- d. It was agreed that the number of the quorum for the Group Scout Council would be a minimum of six people.

4. Review of the previous year

a. Michael Banks, GLV

Michael confirmed that he had taken over from Peter Lewis as GLV although Peter would remain on the Trustee committee. He explained that Peter had been in scouting for over 40 years and gave a huge thank you to Peter for all his work over the years. He also thanked Gill for all her hard work as Treasurer and volunteer over a number of years. A presentation was made to Peter and Gill. Mike stated that the Group remains the biggest Scout group in Swanley and the fourth biggest in Kent. It will also be a busy summer with Kent International Jamboree (KIJ) for Scouts and Explorers.

b. Annual report of the Group Trustee Board including the annual statement of accounts

These have been verified and scrutinised and were agreed at the meeting.



5. Appointments

- a. Louise Banks was reappointed as Chair of the Trustee Group
- b. Casey Hughes was appointed as Treasurer – **This was an error in the proceedings, under the new Scout constitution and framework adopted by the Group. The treasurers position was advertised and a formal interview was carried out by the Trustees. So there was no need to take a vote.**
- c. The following were appointed as members of the Trustee Board:
Louise Banks, Clare Hambleton as Secretary, Mark Jennings, Mollie Burr (young person member) and Alice Baker as badge secretary. No objections were raised. Michael has been appointed as ex-officio member due to his role as GLV. Peter Lewis would remain as a Trustee.
- d. Mrs Eileen Searle as Scrutineer will be standing down and Louise asked if anyone was able to undertake this role for the 2025-2026 financial year to let her know.

6. Chair's closing remarks

Louise thanked everyone for coming to the meeting. She also thanked the leaders for all their hard work and parents for supporting the Group.

7. Presentation of Awards – by Jennifer Abel from Swanley District

Beaver of the year:

Freya Reeves and Luna Haines

Cub of the Year:

Harper Haines and Archie Lilleycrop

Scout of the Year:

Amelia Dehaney and Lily Pebbles-James

Explorer of the Year:

James Banks

Emma Jane Jones Award:

Harry Hickton

Mike Banks also handed out thanks and vouchers to Oscar Rogers and Amy Frazier for supporting the Group as Young Leaders.

Meeting closed