



**Ash Green Scout Group – At New Ash Green Youth and Community Centre, Ash Rd,
Longfield DA3 8JY
www.ashgreenscouts.org.uk**

Ash Green Scouts Group AGM 7pm 9 June 2023

Agenda

Please note all reports have been made available on the Ash Green Scouts website, a small amount of printed copies are available.

1. Welcome, apologies and adoption of AGM Minutes 2020
2. Group Scout Leader Report – Peter Lewis
3. Chair's Report – Louise Banks
4. Treasurer Report – Gill Lewis, including Financial Report – Income and Expenditure
5. Trustee's Report – Peter Lewis
6. Revision of the Scout Group Constitution – bringing in new changes from the Scout Association
7. Re-election and nominations for Executive Committee – Secretary, Treasurer etc
8. Any other business
9. Presentation of Awards
10. Refreshments and activities



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Minutes of the Annual General Meeting held on 17th May 2022

Present

Scout Group:	Louise Banks	Chair
	Peter Lewis	Group Scout Leader and Deputy DC, Swanley
	Gill Lewis	Treasurer
	Clare Hambleton	Secretary
	Frances Wallace	District Commissioner
	Pat Roberts	Swanley District
	Michael Banks	AGSL/CSL Jungle Cub Pack
	Paul Richardson	ASL Wilderness, AESL Excelsior Explorers
	Kelly Wills	SL Timber and BSL Little Foresters
	Kelly Calow	BSL Little Dambusters
	Steve Bass	ASL, Timber Scout Troop
	Julie Bass	CSL Akela Forest Cub Pack
	Clare Peto	Asst Cub Leader, Jungle Pack
	Mark Jennings	Explorer Scout Leader and Timber Scout Troop
	Tanya Williams	Asst Cub Leader, Jungle Pack
	Tracy Wood	Asst Beaver Leader, Little Foresters
	Penny O'Reilly	Beaver Leader, Little Foresters
	Michael Hazlewood	ABSL, Little Dambusters

Parent Reps: Sarah Emptage, Hayley Christi, Greg Van Hesteren

Parents/Carers: Louis Wright
Lillith Knight + 2
M Dallas
Peter O'Reilly
Paul Girbow + 2
Marisol Joyce + 1
Alison Harding + 1
David Spurgeon
Jane Hardy + 3
Sally Della + 3
Liz Redwood + 1
Dylan Mayo + 1
Sophia Chantry + 3
Sarah Bean + 2
Sarah Walters + 2
Ryan Mackway-Jones + 2
Sarah Emptage + 3
Craig Mitchell + 2
Kate Lewis + 1



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Anya Brammar + 1
Paul Hickman + 1
Jennie Dix + 2
Stacey Turner + 2
Lauren Atkins + 1
Bryan Parlett + 1
Kevin Bass + 2
Amy Frazier + 1
Sarah Wilkinson + 1
Mr and Mrs Cowngill
Mr and Mrs Biddiscombe + 2
Gary Davies
Emma Dehaney + 1
Oscar Meloy
Laila Ramic
Kerrie Kaleb + 4
Sharon Hickton + 3
Peter, Sonia and Shane
Malcolm Rich + 2
Sam Hickman + 1
Nicola Reynolds + 3
Emily Foreman + 1
Abi Choules
Emma Way
Danielle Lee + 1
Peter Mansten + 5

1. Welcome

Louise Banks welcomed those present, guests from Swanley District Scouts and former members of the Group including Brian Parlett, Gary Davis, Emma Way and David Spurgeon. She also thanked the parents, Leaders and Executive Committee for their support. She explained that the Scout Group was first registered on 1 April 1972 and is now the largest group in Swanley District.

2. Group Scouts Leader's Report summary – Peter Lewis

Peter explained that COVID had a big impact on the Group but since then the Group have gone from 105 to 125 young people attending and there had been progress across all of the sections. This year there were 50th year celebrations by way of an Activity Day at Farningham Woods and JOTT had recently taken place which included a stop at the graveside of Keeo – Tony Baker.

There will need to be a change of registered status of the Group to a separate charity and the Constitution will need to be agreed later.

3. Chair's Report summary – Louise Banks



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Louise expressed her thanks to the Scout Leaders and Assistant Leaders for all their hard work and time spent planning evenings, camps etc. There had also been activities such as the Water Sports Day and the Activity Day at Farningham Woods. The Group had also lost a couple of Leaders and if anyone was interested to let us know.

The Group will have a stall at the Village Day on 18th June which will be the first since 2019 and she asked for help and support to run the stall.

4. Group Treasurer's Report – Gill Lewis

Gill explained that the Group accounts for year ending 31 March 2022 have been approved by the Executive Committee and independently scrutinised and provided with the AGM papers. In summary the Group have a very healthy bank balance of just over £50,000. The Group have spent over £4,500 on new equipment and £700 on badges and scarves. They also heavily subsidised the Mote Park Water Sports Day and hosted a free Family Fun Day at Farningham Woods.

The main source of income is from monthly subscriptions and money claimed back through Gift Aid. Our annual costs are in the region of £17,000 (including £5,900 for the annual membership charge) but this is expected to increase due to cost of living increases, but monthly subscriptions will remain at £15.00. The main expenditure last year was the purchase of our garage and the cost amounted to £12,350. She thanked Rix and Kay Solicitors for giving their legal assistance for free. There is also likely to be costs for replacing the van in the future.

Whilst there have not been many opportunities for fundraising, she congratulated all the young people for raising money for the Ukraine by doing a bag pack at the Co-op in New Ash Green in March. They raised £843.20 and with other donations the Group raised £915.20 which was paid to the World Organisation of the Scout Movement Ukraine Humanitarian Fund.

5. Trustees report

Peter explained that the Trustees report which was attached at the back of the pack for the AGM had been completed for the Charities Commission

6. Re-election and nominations for Executive Committee

Re-electing Executive Committee – the following were re-elected:

Chair	-	Louise Banks
Treasurer	-	Gillian Lewis
Secretary	-	Clare Hambleton

7. Any other business

The Group just wanted to thank Tracy Wood and the NAG Co-op for their continued support.



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8. Approval of the Constitution

Peter explained that the Group had to be registered as a Charity in their own right which was required to have an AGM, Executive Committee and agreement to the Constitution.

Everyone present (141 people) agreed to the Constitution and it was signed by the Executive Committee.

9. Presentation of Awards

The following awards were presented:

Beaver of the year:

Noah Foreman – Little Foresters

Kryan Summers – Dambusters

Special recognition to Charlie Coleman, Little Foresters

Cub of the Year:

Scarlett Duncan – Jungle Pack

Frankie Biddiscombe – Forest Pack

Scout of the Year:

Max Turner – Wilderness Troop

Riley Hickman – Timber Troop

Explorers of the Year:

Renee Balogova

Silver awards – presented by Pat Roberts

Kiera Chantry, Hollie Hambleton and Daniel Walters

Francis Wallace expressed her thanks to the Leaders for their well-run meetings and their dedication to the Scout Group.

Meeting closed.

Statement of Assets & Liabilities for the Year Ending 31st March 2023

	Out £	In £	C/fwd to 23/24
Balance of Gen A/c at 1/4/2022		9,906.03	
Gen A/c Expenditure	40,453.49*		
Gen A/c Income		37,487.00*	
Gen A/c C'Fwd to 2023/24			£6,939.54
Balance of Treasurer A/c at 1/4/2022		733.92	
Treasurers' A/c Income		580.85	
Treasurers A/c Expenditure	959.88		
Treasurers' Cash C'fwd to 2023/24			£354.89
Balance of F/R A/c at 1/4/2022		1,397.83	
F/R A/c Expenditure	1,620.00		
F/R A/c Income		428.05	£205.88
Balance of Savings A/c at 1/4/2022		38,412.60	
Savings A/c Deposits		7,200.00	
Savings A/c Gross Interest received		72.86	
Savings A/c Withdrawals	10,000.00		£35,685.46
Totals	£53,033.37	£ 96,219.14	£43,185.77
Freehold Property (Garage)			£11,500.00
Equipment at estimated insurance value			£35,000.00
Vehicle GF08 YVB			£1,500.00
			£91,185.77

* Within these amounts are Internal Account Transfers (monies moved between accounts) amounting to a total of £19,120. These transfers artificially inflate the figures shown.

INCOME (All sources)

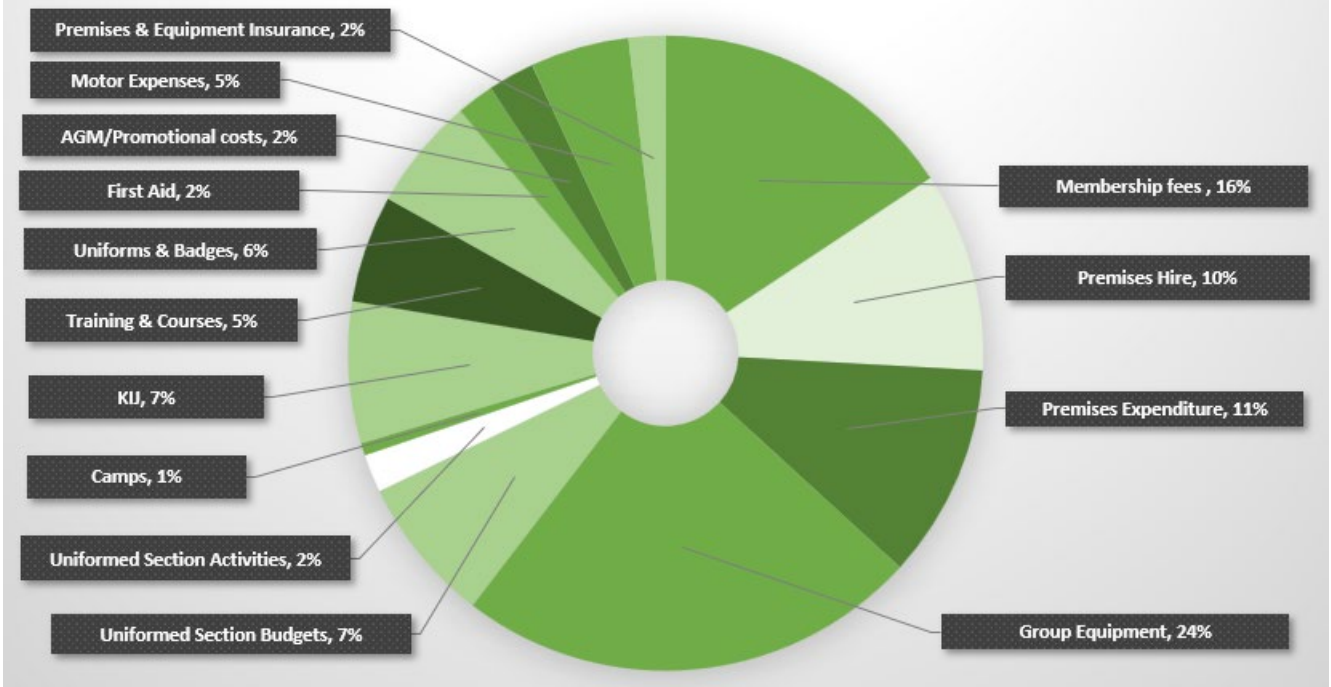
	2022-2023	2021-2022
Member Subscriptions	£ 19,052	£ 17,728
Excelsior Explorer fees	£ 215	£ 95
Uniform & Scarves	£ 8	£ 36
Camp receipts	£ 1,183	£ 81
KIJ Camp receipts	£ 2,020	£ 1,990
Fund Raising/Donations	£ 558	£ -
Activities and Group Outings	£ 1,101	£ 584
Charitable Income/Gift Aid etc.	£ 2,445	£ 2,913
Internal A/c Transfers	£ 19,000	£ 8,751
Other Income	£ 114	£ -
Interest (gross) received	£ 73	
	<u>£ 45,768</u>	<u>£ 32,178</u>

EXPENDITURE (All sources)

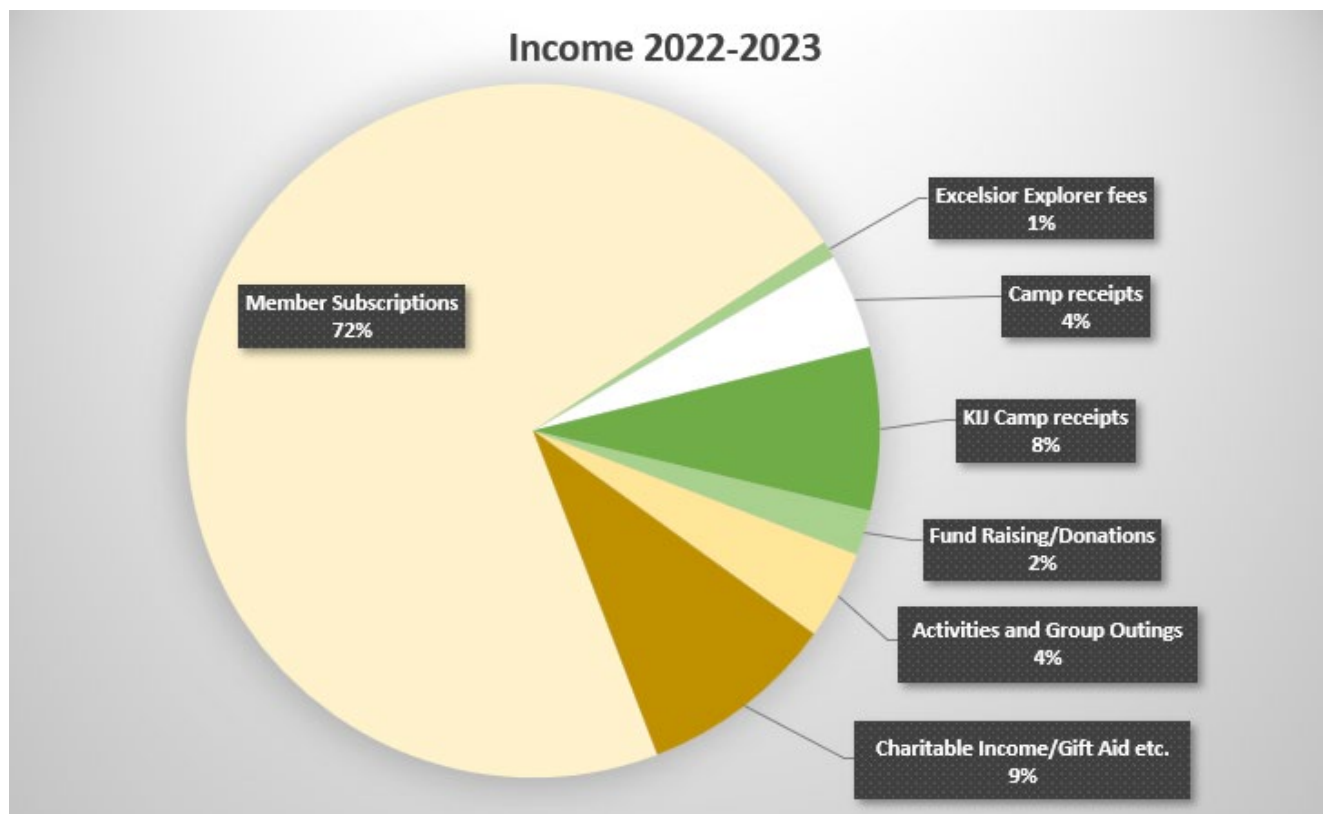
	2022-2023	2021-2022
Membership fees	£ 5,264	£ 5,671
Premises Hire	£ 3,401	£ 2,405
Premises Expenditure	£ 3,660	£ 12,350
Group Equipment	£ 7,909	£ 1,809
Group Outings	£ 149	£ 200
Uniformed Section Budgets	£ 2,496	£ 395
Uniformed Section Activities	£ 649	£ 1,060
Camps	£ 213	£ 2,882
KIJ	£ 2,410	£ -
Training & Courses	£ 1,835	£ 454
Uniforms & Badges	£ 1,915	£ 1,591
First Aid Supplies	£ 640	£ 112
Stationery	£ 91	£ 152
OSM, Web	£ 50	£ 56
AGM/Promotional costs	£ 799	£ -
Miscellaneous expenses	£ 47	£ 288
Motor Expenses	£ 1,685	£ 1,290
Premises & Equipment Insurance	£ 625	£ 540
Subs refunds	£ 75	£ 58
	<u>£ 33,913</u>	<u>£ 31,313</u>
Internal Accounting Transfers	£ 19,120	£ 7,200
Less Total Expenditure	<u>£ 53,033</u>	<u>£ 38,513</u>
Surplus for year	-£ 7,265	-£ 6,335

Pie chart representation of Income and Expenditure (All accounts) for the year 2022/2023

General A/c Expenditure 2022-23



Income 2022-2023



Scrutineer's Report to the Trustees of the Ash Green Scout Group

I report on the accounts of the Group for the year ended 31st March 2023

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility, without carrying out an audit or independent examination, to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts summary as set out on the attached documents.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed: E. Seedo

Address: 173 Knight's Craft

New Ash Green

DA3 8HZ

Date: 12.4.23.